

For use at the Previous Meeting on Wednesday, 24<sup>th</sup> April, 2013  
and the Court of Common Council on Thursday, 25<sup>th</sup> April, 2013

2013/14

## APPOINTMENT OF MEMBERS ON COMMITTEES

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.
2. Against the names of Common Councilmen are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including 2013/14. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four year period, and indicate which year of the period that Member is entering in 2013. (In the case of the Board of Governors of the Guildhall School of Music & Drama and the Barbican Centre Board, appointments are for a three year period).

### **Nominations**

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(5).
4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.
5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councilman for the Ward.

### **Compliance with Standing Orders**

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992) and the Police Committee (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police).

### **Terms of Reference and Delegation**

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

### **Matters of Policy and/or Strategic Importance**

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

### **Chief Commoner – Attendance at Committee Meetings**

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

### **Matters of Dispute**

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

### **General**

14. For ease of reference, the Committees have been grouped by function.

## **POLICY & RESOURCES COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Members elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive ie. one Member can fulfil both criteria)
- the following ex-officio Members:-
  - The Right Honourable the Lord Mayor for the time being
  - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
  - such Members of the Court of Common Council as have seats in Parliament
  - the Chairmen of the following Committees:-
    - Finance
    - Planning & Transportation
    - Port Health & Environmental Services
    - Police
    - Community & Children's Services
    - Establishment
    - Barbican Centre
    - Investment
    - Culture, Heritage and Libraries
  - The Deputy Chairmen of the Finance and Investment Committees

### **2. Quorum**

The quorum consists of any nine Members.

### **3. Membership 2013/14**

#### **ALDERMEN**

- 10 Sir David Howard, Bt., M.A., D.Sc.
- 1 Sir David Wootton
- 2 Fiona Woolf, C.B.E.
- 1 Alan Colin Drake Yarrow

#### **COMMONERS**

- 4 (4) John Alfred Bennett, Deputy
- 13 (4) Jeremy Paul Mayhew, M.A., M.B.A.
- 11 (4) Wendy Mead, Deputy
- 4 (4) James Richard Tumbridge
- 3 (3) Hugh Fenton Morris, *for three years*
- 3 (3) Douglas Barrow, Deputy
- 7 (3) Mark John Boleat
- 12 (3) George Marr Flemington Gillon
- 7 (3) Stephen Douglas Quilter, B.Sc.(Hons.)
- 5 (2) Simon D'Olier Duckworth D.L.
- 2 (2) Marianne Bernadette Fredericks
- 9 (2) Catherine McGuinness M.A., Deputy
- 2 (2) Dr Giles Robert Evelyn Shilson, Deputy

together with the ex-officio Members referred to in paragraph 1 above and seven Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

#### **General**

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;
- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings and the Bridge Mark;

- (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
  - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
  - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
  - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
  - (iv) the promotion of legislation and, where appropriate, byelaws;

**Resource Allocation**

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

**Corporate Assets**

- (k) a) determining the overall use of the Guildhall Complex; and  
b) approving overall strategy and policy in respect of City Corporation's assets;

**Projects**

- (l) Scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

**Hospitality**

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

**Privileges**

- (n) Members' privileges, facilities and development;

**Sustainability**

- (o) strategies and initiatives in relation to sustainability;

**Sub-Committees**

- (p) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - \* Resource Allocation
  - Projects
  - Public Relations and Economic Development
  - †Hospitality
  - †Members' Privileges

\* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

## FINANCE COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - four Aldermen nominated by the Court of Aldermen
  - up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
  - the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
  - the Chairman and Deputy Chairman of the Investment Committee (ex-officio)

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2013/14**

### ALDERMEN

- 2 Sir Michael David Bear
- 2 Sir Paul Judge
- 1 John Garbutt
- 2 Neil Graham Morgan Redcliffe

### COMMONERS

14	Jeremy Paul Mayhew, M.A., M.B.A.	Aldersgate
1	Randall Keith Anderson	Aldersgate
5	David James Thompson	Aldgate
1	Robert Allan Merrett	Bassishaw
1	Jamie Ingham Clark	Billingsgate
11	Simon D'Olier Duckworth, D.L.	Bishopsgate
3	Wendy Marilyn Hyde	Bishopsgate
1	Oliver Arthur Wynlayne Lodge, T.D, B.Sc.	Bread Street
10	Brian Nicholas Harris	Bridge and Bridge Without
9	John George Stewart Scott, J.P.	Broad Street
11	Kevin Malcolm Everett D.Sc.	Candlewick
10	Raymond Michael Catt	Castle Baynard
3	Nigel Kenneth Challis	Castle Baynard
29	Robin Anthony Eve, O.B.E., Deputy	Cheap
1	Stuart John Fraser, C.B.E.	Coleman Street
23	Sir Michael Snyder, Deputy	Cordwainer
3	Ian Christopher Norman Seaton,	Cornhill
4	John Alfred Barker, O.B.E., Deputy	Cripplegate Within
10	John Tomlinson, B.A., M.Sc., Deputy	Cripplegate Without
9	James Henry George Pollard, Deputy	Dowgate
1	Ann Holmes	Farringdon Within
13	Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy	Farringdon Within
8	George Christopher Abrahams	Farringdon Without
10	Charles Edward Lord, O.B.E., J.P., Deputy	Farringdon Without
1	Philip John Woodhouse	Langbourn
1	Robert Picton Seymour Howard, Deputy	Lime Street
1	John Fletcher	Portsoken
13	Alastair John Naisbitt King, M.Sc, Deputy	Queenhithe
11	Roger Arthur Holden Chadwick	Tower
7	Tom Hoffman	Vintry
1	Lucy Roseanne Frew	Walbrook

together with the ex-officio Members referred to in paragraph 1.

4. **Terms of Reference**

To be responsible for:-

**Finance**

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) considering the annual budget of the several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (c) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's and Bridge House Estates;
- (d) obtaining value for money in all aspects of the City of London Corporation's activities;
- (e) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (f) overseeing the City of London Corporation's approved list of contractors and consultants;
- (g) dealing with requests for grants for charitable purposes from funds under the Committee's control, including the City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660) and the City Educational Trust (registered charity no. 290840), allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (h) making recommendations to the Court of Common Council in respect of:-
  - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
  - (ii) the appointment of the Chamberlain;
- (i) strategies and initiatives in relation to energy;

**Information Systems**

- (i) developing and implementing IS strategies to support the business needs of the City of London Corporation;

**Sub-Committees**

- (j) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Efficiency & Performance
  - Finance Grants
  - Information Systems
  - Corporate Assets

## INVESTMENT COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- 14 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- eight Members nominated by the Policy & Resources Committee
- the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio)

### 2. **Quorum**

The quorum consists of any seven Members.

### 3. **Membership 2013/14**

- 3 (3) Ian Christopher Norman Seaton, *for three years*
- 3 (3) Michael John Cassidy, C.B.E., Deputy, *for three years*
- 3 (3) Roger Arthur Holden Chadwick, *for three years*
- 3 (3) Kenneth Edwin Ayers, M.B.E., Deputy
- 3 (3) George Marr Flemington Gillon
- 3 (3) Jeremy Paul Mayhew, M.A., M.B.A.
- 3 (2) Raymond Michael Catt
- 2 (2) Tom Hoffman
- 2 (2) Clare James, M.A.

together with the Members referred to in paragraph 1 and five Members to be appointed this day.

### 4. **Terms of Reference**

- (a) To be responsible for the strategic oversight and monitoring of the performance of all of the City of London Corporation's investments, in accordance with the investment strategy determined by the Policy & Resources Committee.
- (b) To fulfil (a) above by means of the appointment of a Property Investment Board, a Financial Investment Board and a Social Investment Board responsible for property, financial investments and social investments, respectively.
- (c) To provide the Resource Allocation Sub Committee with proportions between property and non property assets as part of the resource allocation process with the final decision remaining with the Resource Allocation Sub Committee.

Note: The Property Investment Board, Financial Investment Board and Social Investment Board shall have the power to:-

- i) co-opt people with relevant expertise or experience, including non-Members of the Court; and
- ii) submit reports on matters relevant to their responsibilities directly to the Court of Common Council.

## **AUDIT & RISK MANAGEMENT COMMITTEE**

### 1. **Constitution**

A Non-Ward Committee consisting of,

- nine Members elected by the Court of Common Council\* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (ie. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

\*The Chairmen of the Policy and Resources, Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.

### 2. **Quorum**

The quorum consists of five Members ie. at least three Members elected by the Court of Common Council and at least one external representative.

### 3. **Membership 2013/14**

- 3 (3) The Revd. Dr. Martin Dudley, *for three years*
- 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*
- 3 (3) Robin Anthony Eve, O.B.E., Deputy
- 3 (3) Jeremy Paul Mayhew, M.A., M.B.A.
- 3 (3) Simon Walsh, M.A., Alderman
- 3 (2) Nigel Kenneth Challis
- 3 (2) Oliver Arthur Wynlayne Lodge, T.D, B.Sc.

together with the Members referred to in paragraph 1 and two Members to be appointed this day.

### 4. **Terms of Reference**

#### **Audit**

- (a) To consider and approve the annual internal and external audit plans.
- (b) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (c) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds, to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors and to make recommendations relating to the approval of the accounts (to the Finance Committee).
- (d) To meet with the external auditors of the City Fund and the various non-local authority funds at least once in each calendar year prior to the presentation of the Accounts to the Court.
- (e) To report back as necessary to the Court of Common Council.
- (f) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

#### **Risk Management**

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.
- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.
- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.



## PLANNING & TRANSPORTATION COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - four Aldermen nominated by the Court of Aldermen
  - up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2013/14**

### ALDERMEN

- 2 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.
- 2 David Andrew Graves
- 2 John Garbutt  
Alderman for the Ward of Broad Street

### COMMONERS

9	The Revd. Dr. Martin Dudley .....	Aldersgate
1	Randall Keith Anderson .....	Aldersgate
5	Sylvia Doreen Moys .....	Aldgate
1	Kenneth Edwin Ayers, M.B.E., Deputy .....	Bassishaw
9	Michael Welbank, Deputy .....	Billingsgate
1	Thomas Charles Christopher Sleigh.....	Bishopsgate
1	Patrick Thomas Streeter .....	Bishopsgate
5	Oliver Arthur Wynlayne Lodge, T.D., B.Sc. ....	Bread Street
29	John Richard Owen-Ward, M.B.E., Deputy .....	Bridge and Bridge Without
1	Christopher Michael Hayward .....	Broad Street
19	Stanley Keith Knowles, M.B.E., Deputy .....	Candlewick
6	Michael Hudson .....	Castle Baynard
7	Jeremy Lewis Simons M.Sc. ....	Castle Baynard
8	Ann Marjorie Francescia Pembroke .....	Cheap
5	Sophie Anne Fernandes .....	Coleman Street
2	George Marr Flemington Gillon .....	Cordwainer
5	Peter Gerard Dunphy .....	Cornhill
3	David John Bradshaw .....	Cripplegate Within
1	Chris Punter.....	Cripplegate Without
11	James Henry George Pollard, Deputy .....	Dowgate
6	Alex Bain-Stewart M.Sc., J.P. ....	Farringdon Within
1	Graeme Martyn Smith .....	Farringdon Within
1	Paul Nicholas Martinelli .....	Farringdon Without
1	Gregory Percy Jones .....	Farringdon Without
8	John Douglas Chapman, Deputy.....	Langbourn
1	Dennis Cotgrove, B.A. ....	Lime Street
1	Henry Llewellyn Michael Jones, Deputy .....	Portsoken
15	Brian Desmond Francis Mooney, M.A. ....	Queenhithe
6	Marianne Bernadette Fredericks .....	Tower
8	William Barrie Fraser, O.B.E., Deputy .....	Vintry
1	James Michael Douglas Thomson, Deputy .....	Walbrook

#### 4. Terms of Reference

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (g) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (h) All functions relating to the control, maintenance and repair of the five City river bridges (insofar as matters not within the delegated authority of another Committee).
- (i) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (j) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (k) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (j) All functions relating to the City of London Corporation's commemorative blue plaques.
- (k) All functions relating to the Local Land Charges Act 1975.
- (l) The appointment of the City Planning Officer.
- (m) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (n) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

## PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**

The quorum consists of any nine Members.

3. **Membership 2013/14**

ALDERMEN

- 1 Sir David Hugh Wootton
- 1 John Garbutt

COMMONERS

6	Barbara Patricia Newman, C.B.E. ....	Aldersgate
1	John Stuart Penton Lumley .....	Aldersgate
1	Hugh Fenton Morris .....	Aldgate
5	Kenneth Edwin Ayers, M.B.E., Deputy .....	Bassishaw
9	Michael Welbank, Deputy .....	Billingsgate
3	Stanley Ginsburg J.P., Deputy .....	Bishopsgate
23	William Harry Dove, M.B.E., J.P., Deputy .....	Bishopsgate
	(Bread Street has paired with Cordwainer for this appointment).....	Bread Street
17	John Richard Owen-Ward, M.B.E., Deputy .....	Bridge and Bridge Without
10	John Alfred Bennett, Deputy .....	Broad Street
13	Kevin Malcolm Everett D.Sc. ....	Candlewick
9	Jeremy Lewis Simons M.Sc. ....	Castle Baynard
6	Nigel Kenneth Challis .....	Castle Baynard
1	Alastair Michael Moss .....	Cheap
1	Andrew Stratton McMurtrie.....	Coleman Street
18	George Marr Flemington Gillon .....	Cordwainer
1	Peter Gerard Dunphy .....	Cornhill
4	Vivienne Littlechild, J.P. ....	Cripplegate
10	John Tomlinson, B.A., M.Sc., Deputy .....	Cripplegate
1	Mark Raymond Peter Henry Delano Wheatley .....	Dowgate
11	Richard David Regan, Deputy.....	Farringdon Within
1	Clare James, M.A. ....	Farringdon Within
14	Wendy Mead, Deputy.....	Farringdon Without
1	Emma Charlotte Louisa Price.....	Farringdon Without
1	Philip John Woodhouse .....	Langbourn
1	Henry Nicholas Colthurst .....	Lime Street
5	Delis Regis.....	Portsoken
15	Brian Desmond Francis Mooney, M.A. ....	Queenhithe
5	Gerald Albert George Pulman, J.P., Deputy .....	Tower
4	William Barrie Fraser, O.B.E., Deputy. ....	Vintry
1	James Michael Douglas Thomson, Deputy .....	Walbrook

4. **Terms of Reference**

To be responsible for:-

- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, and cemetery and crematorium functions;

- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;
- (c) the appointment of the Director of the Built Environment (in consultation with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (in consultation with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (in consultation with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) the Signor Pasquale Favale Bequest (registered charity no. 206949);
- (i) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.

## MARKETS COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.
2. **Quorum**  
The quorum consists of any nine Members.
3. **Membership 2013/14**

### ALDERMEN

- 1 The Hon. Philip John Remnant, C.B.E.  
Alderman for the Ward of Lime Street

### COMMONERS

11	Joyce Carruthers Nash, O.B.E., Deputy .....	Aldersgate
1	John Stuart Penton Lumley .....	Aldersgate
6	Hugh Fenton Morris .....	Aldgate
5	Robert Allan Merrett .....	Bassishaw
7	Michael Welbank, Deputy .....	Billingsgate
12	Stanley Ginsburg J.P., Deputy .....	Bishopsgate
1	Patrick Thomas Streeter .....	Bishopsgate
4	Dr Giles Robert Evelyn Shilson, Deputy .....	Bread Street
6	Brian Nicholas Harris .....	Bridge and Bridge Without
1	Christopher Michael Hayward .....	Broad Street
10	Stanley Keith Knowles, M.B.E., Deputy .....	Candlewick
7	Michael Hudson .....	Castle Baynard
1	Graham David Packham .....	Castle Baynard
12	Robin Anthony Eve, O.B.E., Deputy .....	Cheap
1	Ian Christopher Norman Seaton .....	Cornhill
3	Chris Punter .....	Cripplegate Within
1	Angela Starling .....	Cripplegate Without
1	Mark Raymond Peter Henry Delano Wheatley .....	Dowgate
9	Alex Bain-Stewart M.Sc., J.P. ....	Farringdon Within
1	Karina Helen Dostalova .....	Farringdon Within
1	Wendy Mead, Deputy .....	Farringdon Without
1	Charles Edward Lord, O.B.E., J.P., Deputy .....	Farringdon Without
7	John Douglas Chapman, Deputy .....	Langbourn
6	Elizabeth Rogula .....	Lime Street
1	Ibthayhaj Shadique Gani .....	Portsoken
12	Alastair John Naisbitt King, M.Sc., Deputy .....	Queenhithe
5	James Richard Tumbridge .....	Tower
4	Tom Hoffman .....	Vintry

Together with three Members to be appointed at the May meeting of the Court in place of the three Wards not making appointments on this occasion.

4. **Terms of Reference**  
To be responsible for:-
  - (a) the management of all matters relating to Smithfield Market, Billingsgate Market and Spitalfields Market and the letting of all premises therein;
  - (b) the appointment of the Director of Markets and Consumer Protection (in consultation with the Port Health and Environmental Services and Licensing Committees).

## POLICE COMMITTEE

### 1. **Constitution**

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
  - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
  - a minimum of two Members whose primary residence is in the City of London;
- 2 external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Committee Membership Scheme

### 2. **Quorum**

The quorum consists of any five Members.

### 3. **Membership 2013/14**

- 20 (1) Stanley Keith Knowles, M.B.E., Deputy, *for two years*
- 5 (1) Richard David Regan, Deputy, *for two years*
- 4 (1) Douglas Barrow, Deputy *for three years*
- 9 (1) Mark John Boleat, *for three years*
- 8 (1) James Henry George Pollard, Deputy, *for three years*
- 12 (1) Simon D'Olier Duckworth, M.A., D.L.
- 12 (1) Ian David Luder, B.Sc.(Econ.), C.B.E., Alderman
- 7 (1) Joyce Carruthers Nash, O.B.E., Deputy

Together with three Members to be appointed this day and two non-City of London Corporation Members to be appointed in May 2013.

### 4. **Terms of Reference**

To be responsible for:

- a) securing an efficient and effective police service in the City of London and holding the Commissioner to account for the exercise of his/her functions and those person under his/her direction and control;
- b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people , the views of the Commissioner and the Strategic Policing Requirement;
- c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- e) the handling of complaints and the maintenance of standards across the Force;
- f) monitoring of performance against the City of London Policing Plan;
- g) appointing such sub-committees as are considered necessary for the better performance of its duties including an Economic Crime Board, a Performance and Resource Management Sub Committee and a Professional Standards and Complaints Sub Committee.

## CRIME AND DISORDER SCRUTINY COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of the Chairman and Deputy Chairman of the

- Policy and Resources Committee, or their representatives;
- Police Committee or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

### 2. **Quorum**

The quorum consists of any three Members.

### 3. **Membership 2013/14**

The ex-officio Members referred to in paragraph 1 above.

### 4. **Terms of Reference**

(a) to be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;

(b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,

(c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.

## CULTURE, HERITAGE & LIBRARIES COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 30 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Board (ex-officio)

### 2. **Quorum**

The quorum consists of any nine Members.

### 3. **Membership 2013/14**

#### ALDERMEN

3 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.

1 William Russell

#### COMMONERS

3	Barbara Patricia Newman, C.B.E. ....	Aldersgate
1	Jeremy Paul Mayhew, M.A., M.B.A. ....	Aldersgate
3	Sylvia Doreen Moys .....	Aldgate
3	Robert Allan Merrett .....	Bassishaw
1	Jamie Ingham Clark .....	Billingsgate
1	Wendy Marilyn Hyde .....	Bishopsgate
3	William Harry Dove, M.B.E., J.P., Deputy .....	Bishopsgate
1	Dr Giles Robert Evelyn Shilson, Deputy .....	Bread Street
3	Brian Nicholas Harris .....	Bridge and Bridge Without
3	John George Stewart Scott, J.P. ....	Broad Street
3	Kevin Malcolm Everett D.Sc. ....	Candlewick
1	Christopher Paul Boden .....	Castle Baynard
1	Graham David Packham .....	Castle Baynard
3	Ann Marjorie Francescia Pembroke .....	Cheap
1	Michael John Cassidy, C.B.E., Deputy .....	Coleman Street
3	Mark John Boleat .....	Cordwainer
1	The Revd. Stephen Decatur Haines, M.A, Deputy .....	Cornhill
3	Vivienne Littlechild, J.P. ....	Cripplegate
3	Stephen Douglas Quilter, B.Sc.(Hons) .....	Cripplegate
1	Mark Raymond Peter Henry Delano Wheatley .....	Dowgate
3	Richard David Regan, Deputy .....	Farringdon Within
3	Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy .....	Farringdon Within
1	John David Absalom .....	Farringdon Without
2	Julian Henry Malins, Q.C., .....	Farringdon Without
1	Judith Lindsay Pleasance .....	Langbourn
3	Dennis Cotgrove, B.A. ....	Lime Street
1	Ibthayhaj Shadique Gani .....	Portsoken
3	Alastair John Naisbitt King, M.Sc, Deputy. ....	Queenhithe
1	Gerald Albert George Pulman, J.P., Deputy .....	Tower
3	Tom Hoffman .....	Vintry
1	Lucy Roseanne Frew .....	Walbrook



#### 4. Terms of Reference

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and tourism including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the appointment of the Director of Culture, Heritage and Libraries.
- (e) the management and maintenance and, where appropriate, furnishing the City Information Centre, the Monument, the Roman Baths (Lower Thames Street) and the tourist and events elements of Tower Bridge;
- (f) matters relating to the City's obligations for its various benefices;
- (g) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriff's Chariots and State Harness;
- (h) cart marking;
- (i) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (j) overseeing the City's Miscellaneous Arts and Related Initiatives Budget, including any individual funding requests above £2,000, annual budget requests and any future review of the fund;
- (k) the management of Guildhall Library Centenary Fund (registered charity no. 206950)
- (l) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (m) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Benefices
  - Keats House

## BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

### 1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School for Girls
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to five co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

### 2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### 3. **Membership 2013/14**

#### ALDERMAN

2 Sir Paul Judge

#### COMMONERS

8 (4) The Revd. Stephen Decatur Haines, M.A., Deputy  
5 (4) Ian Christopher Norman Seaton  
5 (3) Marianne Bernadette Fredericks  
1 (1) Sylvia Doreen Moys, *for two years*  
15 (2) William Harry Dove, M.B.E., J.P., Deputy  
11 (2) Joyce Carruthers Nash, O.B.E., Deputy

together with:-

Mr. R. Lehmann  
Lord Levene of Portsoken  
Mr. C. S. Martin, M.A.  
Dame Mary Richardson  
Professor J.M.A. Whitehouse

together with the ex-officio Members referred to in paragraph 1 above and four Members to be appointed this day.

### 4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the Director of Finance.

## BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS

### 1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to six co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

### 2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### 3. **Membership 2013/14**

#### ALDERMEN

- 1 Benjamin Robert Hadley Hall
- 2 David Andrew Graves

#### COMMONERS

- 6 (4) Raymond Michael Catt
- 4 (4) Henrika Priest
- 12 (3) Tom Hoffman
- 12 (3) Sylvia Doreen Moys
- 3 (3) Virginia Rounding
- 13 (2) Richard David Regan, Deputy
- 24 (2) Sir Michael Snyder, Deputy

together with :-

Prof. J. Betteridge  
Dr. S. Ellington  
Ms. Mary Robey  
Mr R. Sermon MBE

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

### 4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

## BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL

### 1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London School for Girls
- up to six co-opted non-City of London Corporation Governors with relevant experience of education

The Chairman of the Board shall be elected from the City Corporation Members.

### 2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### 3. **Membership 2013/14**

#### ALDERMEN

- 1 Dr Andrew Charles Pamley, Mus.M., Hon. F.S.G.
- 1 Peter Hewitt

#### COMMONERS

- 8 (4) Brian Nicholas Harris
- 5 (4) Elizabeth Rogula
- 9 (3) John Alfred Bennett, Deputy
- 5 (3) Michael Hudson
- 31 (2) Robin Anthony Eve, O.B.E., Deputy
- 2 (2) Stuart John Fraser, C.B.E.

together with :-

- Mr. F. M. Bramwell
- Sir Clive Martin O.B.E., T.D., D.L.
- Mr. Douglas Mobsby M.B.E.
- Mr. C. Townsend

Together with the ex-officio Members referred to in paragraph 1 above and six Members to be appointed this day.

### 4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

## BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA

### 1. **Constitution**

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

### 2. **Quorum**

The quorum consists of any seven Common Council Governors.

### 3. **Membership 2013/14**

- 3 (3) John Douglas Chapman, Deputy
- 3 (3) Fiona Woolf, C.B.E., Alderman
- 6 (2) John Alfred Barker, O.B.E., Deputy
- 5 (2) David Andrew Graves, Alderman
- 5 (2) Wendy Mead, Deputy
- 7 (2) Ann Marjorie Francesca Pembroke
- 4 (2) Jeremy Lewis Simons MSc

together with those referred to in paragraph 1 above, four Members to be appointed this day and:-

- the Principal of the Guildhall School for the time being - Prof Barry Ife, C.B.E., F.K.C., Hon. FRAM., B.A.(Hons.), Ph.D., A.L.C.M.
- one Academic Member of the Guildhall School Staff, elected by the Academic Staff - Pamela Lidiard
- one Non-Academic Member of the Guildhall School Staff, elected by the administrative staff - Gareth Higgins
- one Guildhall School Student representative (President of the Student Union for the time being) - Daisy Evans
- up to 6 Non-City of London Corporation Members with appropriate expertise - Sir Andrew Burns  
Christina Coker O.B.E.  
Neil Constable  
Daniel Evans  
Paul Hughes  
Kathryn McDowell, C.B.E., D.L.

### 4. **Terms of Reference**

To be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities;
- (b) the approval of an annual Business Plan;
- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;
- (e) the appointment of the Principal of the Guildhall School of Music & Drama

## COMMUNITY & CHILDREN'S SERVICES COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 33 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

In accordance with Standing Order Nos. 29 & 30, no Member who is resident in, or tenant of, any property owned by the City of London and under the control of this Committee is eligible to be Chairman or Deputy Chairman.

### 2. **Quorum**

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

### 3. **Membership 2013/14**

#### ALDERMEN

- 2 Peter Hewitt  
Alderman for the Ward of Bassishaw

#### COMMONERS

8	The Revd. Dr. Martin Dudley .....	Aldersgate
3	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
1	Dhruv Patel .....	Aldgate
5	Kenneth Edwin Ayers, M.B.E., Deputy.....	Bassishaw
1	Thomas Charles Christopher Sleigh .....	Bishopsgate
8	William Harry Dove, M.B.E., J.P., Deputy .....	Bishopsgate
	(Bridge and Bridge Without has paired with Billingsgate for this appointment) .....	Bridge and Bridge Wt.
4	John Alfred Bennett, Deputy .....	Broad Street
7	Catherine McGuinness, M.A., Deputy.....	Castle Baynard
3	Henrika Johanna Sofia Priest .....	Castle Baynard
1	Alastair Michael Moss .....	Cheap
7	The Revd. Stephen Decatur Haines, M.A, Deputy .....	Cornhill
5	Gareth Wynford Moore .....	Cripplegate
8	Angela Starling .....	Cripplegate
	(Dowgate has paired with Farringdon Within for this appointment) .....	Dowgate
3	Virginia Rounding.....	Farringdon Within
2	Clare James, M.A.....	Farringdon Within
2	Alexander John Cameron Deane.....	Farringdon Without
1	Adam Fox McCloud Richardson .....	Farringdon Without
1	Judith Lindsay Pleasance .....	Langbourn
6	Elizabeth Rogula .....	Lime Street
4	Henry Llewellyn Michael Jones, Deputy .....	Portsoken
2	John Fletcher.....	Portsoken
7	Brian Desmond Francis Mooney, M.A.....	Queenhithe
2	Marianne Bernadette Fredericks.....	Tower
8	William Barrie Fraser, O. B. E., Deputy.....	Vintry

Together with the following Members who have been appointed in place of the six Wards not making appointments on this occasion:-

Nicholas John Anstee, Alderman  
Dennis Cotgrove, B.A.  
Ibthayhaj Shadique Gani  
David Andrew Graves, Alderman  
John Stuart Penton Lumley  
Emma Charlotte Louisa Price

4. **Terms of Reference**

To be responsible for:-

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub committee, board or panel):-
  - Children's Services
  - Adults' Services
  - Education
  - Social Services
  - Social Housing (ie. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
  - public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
  - Sport/Leisure Activities
  - management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instrumentsand the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;
- (c) making recommendations to the Court of Common Council regarding the constitutional arrangements for the Governing Bodies of the City of London Academies (including Governor appointments);
- (d) oversight and monitoring of the City of London's sponsorship of its Academies;
- (e) the management of The City of London Corporation Combined Education Charity (registered charity no. 312836);
- (f) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Housing Management and Almshouses Sub-Committee
  - Health & Social Care Scrutiny Sub-Committee
  - Safeguarding Sub-Committee

## GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**  
A Non-Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - nine Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**  
The quorum consists of any three Members.

3. **Membership 2013/14**

ALDERMEN

- 9 Sir Robert Finch  
Alderman for the Ward of Broad Street

COMMONERS

- 5 (4) Wendy Mead, Deputy  
11 (4) John Richard Owen-Ward, M.B.E., Deputy  
6 (3) Simon D'Olier Duckworth, D.L.  
3 (3) Dr Giles Robert Evelyn Shilson, Deputy  
13 (2) Robin Anthony Eve, O.B.E., Deputy  
5 (2) Brian Nicholas Harris  
9 (2) Tom Hoffman, LL.B.

together with the ex-officio Member referred to in paragraph 1 above and two Members to be appointed this day .

4. **Terms of Reference**

- To be responsible for:-
- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
  - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
    - (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
    - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.



## ESTABLISHMENT COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of,
- one Alderman nominated by the Court of Aldermen
  - 15 Members elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
  - a representative of the Finance Committee

2. **Quorum**  
The quorum consists of any four Members.

3. **Membership 2013/14**

ALDERMAN

1 Alan Colin Drake Yarrow

COMMONERS

25 (4) Robin Anthony Eve, O.B.E., Deputy  
4 (4) The Revd. Stephen Decatur Haines, M.A, Deputy  
20 (3) John Alfred Barker, O.B.E., Deputy  
3 (3) Elizabeth Rogula  
27 (2) Joyce Carruthers Nash, O.B.E., Deputy  
17 (2) Barbara Patricia Newman, C.B.E.

together with the ex-officio Member referred to in paragraph 1 above and nine Members to be appointed this day.

4. **Terms of Reference**

- (a) The Establishment Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-  
Conditions of employment;  
Superannuation (apart from investments);  
Workforce planning;  
Wages, salaries structure, job evaluation and staff grading;  
Organisation reviews;  
Employee relations;  
Joint consultation;  
Learning and employee development;  
Recruitment and selection;  
Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;  
Occupational health, safety and welfare;
- NB. The exception to this rule is, whilst the support staff in the City Police come within the purview of this Committee, the uniformed Police come under the Police Committee.
- (b) To approve:-  
(i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.  
(ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
- (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
- (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that manpower resources are deployed in an efficient and effective manner.
- (e) To make amendments to:-  
(i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, superannuation, leave of absence, allowances, maternity provisions, and sick pay;  
(ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, harassment, and appeals procedures, the learning and employee development scheme, motor car, and motorcycle assisted purchase scheme and the staff suggestion scheme.

- (f) To appoint seven members (including the representative of the Finance Committee):-
  - (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, AMICUS and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
  - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
  - (i) the learning and employee development policy, strategy and budget;
  - (ii) the Health and Safety and Occupational Health policies and strategies.
- (l) To be the service Committee for the following Departments:-  
Town Clerk's  
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
  - i) redundancies and early retirements
  - ii) Professional Fees and Annual Subscriptions
  - iii) Market Forces Supplements
  - iv) Long Service Awards
  - v) payment to an officer of an honorarium, gratuity or payment for extra services
  - vi) the extension of service of an officer who has reached retirement age or for an extension of sick leave of an officer whether on full or half pay
- (o) To be responsible for the monitoring and control of overtime, sickness absence, changes to staffing resources, equal opportunities, job evaluation and the termination of employment.

## OPEN SPACES & CITY GARDENS COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of,
  - eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the following ex-officio Members:-
    - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
    - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee

2. **Quorum**  
The quorum consists of any five Members.

3. **Membership 2013/14**

- 3 (3) Benjamin Robert Hadley Hall, Alderman, *for three years*
- 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*
- 3 (3) Wendy Mead, Deputy
- 3 (3) Michael Welbank, Deputy
- 3 (2) Alexander John Cameron Deane

Together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

**Open Spaces**

- (a) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (eg. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
- (b) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);

**City Open Spaces**

- (c) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
- (d) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
- (e) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
- (f) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.

## WEST HAM PARK COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- plus the following for the consideration of business relating to West Ham Park only:-
  - four representatives nominated by the Heirs-at-Law of the late John Gurney
  - one representative nominated by the Parish of West Ham
  - two representatives nominated by the London Borough of Newham

### 2. **Quorum**

The quorum consists of any five Members.

### 3. **Membership 2013/14**

- 3 (3) Benjamin Robert Hadley Hall, Alderman, *for three years*
- 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*
- 3 (3) Wendy Mead, Deputy
- 3 (3) Michael Welbank, Deputy
- 3 (2) Alexander John Cameron Deane

Together with the ex-officio Members referred to in paragraph 1 above, three Members to be appointed this day and:-

Four representatives elected by the heirs-at-law of the late John Gurney:-

- Miss. C. Bickmore
- Mr. R. Cazenove
- Mr. R. Gurney
- Mr. S. J. F. Meath-Baker

One representative nominated by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- Revd. S. Kirby

Two representatives nominated by the London Borough of Newham

- Councillor J. Laguda
- Councillor B. Collier

### 4. **Terms of Reference**

To:-

- (a) have regard to the overall policy laid down by the Open Spaces and City Gardens Committee;
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of the conveyance of the Park by John Gurney, Esq., to the City of London Corporation dated 20<sup>th</sup> July 1874 and in accordance with the Licence in Mortmain dated 22<sup>nd</sup> May 1874 and the management of a Nursery; and
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.

## **EPHING FOREST & COMMONS COMMITTEE**

### 1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces, City Gardens & West Ham Park Committees (ex-officio)
- plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.

### 2. **Quorum**

The quorum consists of any five Members.

### 3. **Membership 2013/14**

#### ALDERMEN

- 6 Gordon Warwick Haines
- 1 Jeffrey Richard Evans, Sheriff

#### COMMONERS

- 16 (4) Barbara Patricia Newman, C.B.E.
- 3 (3) Virginia Rounding
- 3 (2) George Christopher Abrahams
- 10 (2) John Alfred Barker, O.B.E., Deputy

together with the ex-officio Members referred to in paragraph 1 above four Members appointed this day and:-

Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

- Mr. P. Adams
- Mr. M. Chapman
- Mr. R. Morris, O.B.E.
- Dr. J. Thomas

### 4. **Terms of Reference**

- (a) To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-
- (b) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
- (c) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-
  - Coulsdon and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown
  - West Wickham Common and Spring Park (registered charity no. 232988)
  - Ashtead Common (registered charity no. 1051510)
  - Burnham Beeches and Stoke Common (registered charity no. 232987)
- (d) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-
  - Ashtead Common Consultative Committee
  - Burnham Beeches Consultative Committee
  - Coulsdon Commons Consultative Committee
  - Epping Forest Centre Joint Consultative Committee
  - West Wickham Commons Consultative Committee

## HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE

### 1. **Constitution**

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces, City Gardens & West Ham Park Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
  - one after consultation with the London Borough of Barnet
  - one after consultation with the London Borough of Camden
  - one after consultation with the owners of the Kenwood lands
  - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

### 2. **Quorum**

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

### 3. **Membership 2013/14**

- 14 (4) Dennis Cotgrove, B.A.,
- 8 (4) Michael Welbank, Deputy
- 3 (3) The Revd. Dr. Martin Dudley
- 3 (3) Clare James, M.A.
- 5 (2) Barbara Patricia Newman, C.B.E.
- 3 (2) Virginia Rounding
- 2 (2) John Richard Owen-Ward, M.B.E., Deputy

Together with the ex-officio Members referred to in paragraph 1 above, five Members to be appointed this day and the following representatives from outside organisations:-

Heath and Hampstead Society	-	Tony Ghilchik
English Heritage	-	Charlotte Kemp
Royal Society for the Protection of Birds	-	Martyn Foster
London Borough of Barnet	-	Councillor Melvin Cohen
London Borough of Camden	-	Councillor Sally Gimson
Ramblers' Association/Open Spaces Society	-	Maija Roberts

### 4. **Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces, City Gardens & West Ham Park Committee, for:-

#### **Hampstead Heath**

- (a) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;
- (b) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

#### **Highgate Wood & Queen's Park**

- (c) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

#### **Consultative Committees**

- (d) appointing such Consultative Committees as are considered necessary for the better performance of its duties including a, Hampstead Heath Consultative Committee  
Highgate Wood Joint Consultative Committee  
Queen's Park Joint Consultative Group

## FREEDOM APPLICATIONS COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of:-

- two Aldermen nominated by the Court of Aldermen
- the following ex-officio Members:-
- the Chief Commoner
- the Chairman and Deputy Chairman of the Policy & Resources Committee

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2013/14**

Sir David Howard, Bt., M.A., D.Sc., Alderman  
Sir David Hugh Wootton, Alderman

together with the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To examine and report back on any applications for the Freedom referred to the Committee by the Court of Common Council.

## BARBICAN RESIDENTIAL COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- 11 Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three Members nominated by each of the following Wards:-
  - Aldersgate
  - Cripplegate Within
  - Cripplegate Without
- the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)

The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

### 2. **Quorum**

The quorum consists of any four Members who are non-residents of the Barbican Estate.

### 3. **Membership 2013/14**

Non-Residents:-

- 14 (4) Stanley Ginsburg J.P., Deputy
- 4 (4) Henrika Johanna Sofia Priest
- 3 (3) Jeremy Paul Mayhew, M.A., M.B.A., *for three years*
- 3 (3) William Harry Dove, M.B.E., J.P., Deputy
- 5 (3) Gareth Wynford Moore
- 5 (2) Michael Hudson

Residents:-

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of three Members

#### **Aldersgate**

Joyce Carruthers Nash, O.B.E., Deputy  
Barbara Patricia Newman, C.B.E.  
Randall Keith Anderson

#### **Cripplegate (Within)**

David John Bradshaw  
Vivienne Littlechild  
Angela Starling

#### **Cripplegate (Without)**

John Tomlinson, B.A., M.Sc., Deputy  
Stephen Douglas Quilter, B.Sc.(Hons.)  
Chris Punter

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

### 4. **Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, eg. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.



**BARBICAN CENTRE BOARD**

1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- five non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

From April 2009, a maximum continuous service limit of three terms of three years will be applied.

2. **Quorum**

The quorum consists of any five Members elected by the Court of Common Council.

3. **Membership 2013/14**

- 3 (3) Tom Hoffman
- 3 (3) Dr Giles Robert Evelyn Shilson, Deputy
- 2 (2) Vivienne Littlechild J.P., *for two years*
- 6 (2) Catherine McGuinness, M.A., Deputy
- 2 (2) Richard David Regan, Deputy
- 2 (2) Jeremy Lewis Simons M.Sc.

together with:-

Roly Keating	)	Up to five non-Common Council Members appointed by the Committee
Sir Brian McMaster	)	
Guy Nicholson	)	
Keith Salway	)	

together with the ex-officio Members referred to in paragraph 1 above and two Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the operation and maintenance of the Barbican Centre and Art Gallery, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) fulfilment of the purpose given to the Committee by the City of London Corporation, viz. the provision of an excellent Centre for the education, enlightenment and entertainment of all who visit it, and to stimulate enterprise in all its activities.

## THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2013/14**

ALDERMEN

2 Alison Jane Gowman

1| Matthew Richardson

COMMONERS

3 (3) The Revd. Stephen Decatur Haines, M.A., Deputy, *for three years*

5 (4) Wendy Mead, Deputy

7 (3) Kenneth Edwin Ayers, M.B.E., Deputy

3 (3) Jeremy Paul Mayhew, M.A., M.B.A.

9 (2) Raymond Michael Catt

10 (2) William Harry Dove, M.B.E., J.P. , Deputy

2 (2) Ian Christopher Norman Seaton

together with the ex-officio Member referred to in paragraph 1 above and five Members to be appointed this day.

4. **Terms of Reference**

- (a) To determine all applications for grants pursuant to the Cy Pres Scheme for the administration of the Charity known as the Bridge House Estates, made by the Charity Commissioners on 9 February 1995 and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes:-
- (i) in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and,
  - (ii) for other charitable purposes for the general benefit of the inhabitants of Greater London; other than grants above a sum of £500,000.
- (b) Subject to the terms of the Cy Pres Scheme and criteria as to the eligibility and treatment of applications specified from time to time by the Court of Common Council:-
- (i) to review the criteria referred to above and to make recommendations to the Court of Common Council for changes thereto;
  - (ii) to determine conditions and other requirements to be imposed in connection with grants that are approved;
  - (iii) to consult such persons or bodies and corporate or government departments as may be directed by order of the Charity Commissioners in the course of settling a policy for the application of funds to which the Scheme relates; and,
  - (iv) to review, as necessary, the amounts, nature and spread of grants approved or refused, and the operation of administrative arrangements for the Scheme.

## STANDARDS COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman appointed by the Court of Aldermen
- five Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- four representatives (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation

None of the appointed shall serve on the Committee for more than two terms, a maximum of eight years.

*N.B. Three independent persons are also appointed pursuant to the Localism Act 2011.*

### 2. **Quorum**

The quorum consists of three Members, at least one of whom must be a non-Common Council Member.

### 3. **Membership 2013/14**

#### ALDERMAN

1 Matthew Richardson

#### COMMONERS

3 (2) Robin Anthony Eve, O.B.E., Deputy, *for two years*

6 (2) Julian Henry Malins, Q.C.

2 (2) The Revd. Dr. Martin Dudley

together with two Members to be appointed this day and four non-Common Council Members:-

Howard Lederman (*appointed for a four year term to expire in July 2013*)

Felicity Lusk (*appointed for a four year term expiring in October 2013*)

Alan Graham (*appointed for a four year term to expire in March 2014*)

Vacancy

### 4. **Terms of Reference**

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) keeping under review and monitoring the City of London Corporation's Employee Code of Conduct;
- (d) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (e) dealing with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
  - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
  - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
  - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;
  - (iv) to determine any appeal from a Member or Co-opted Member in relation to a finding that they have breached the Code of Conduct and/or in relation to the sanction imposed.
- (f) monitoring all complaints referred to it and to prepare an annual report on its activity for submission to the Court of Common Council; and
- (g) in relation to the City of London Corporation's role as a Local Authority and Police Authority, to:-
  - (i) consider any application for exemption from political restriction that is made to the Committee in respect of any post by the holder of that post;
  - (ii) where appropriate, give directions requiring the authority to include a post in the list of politically restricted posts that it maintains; and
  - (iii) direct that a post should not be politically restricted where an application has been made and the Committee is satisfied that the duties of the post involve neither providing advice to the authority or its Committees nor speaking on behalf of the authority to journalists and broadcasters.

## LICENSING COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2013/14**

- 11 (4) Simon Walsh, M.A., Alderman
- 9 (3) Alex Bain-Stewart M.Sc., J.P.
- 11 (3) Kevin Malcolm Everett, D.Sc.
- 3 (3) Sophie Anne Fernandes
- 3 (3) James Richard Tumbridge
- 10 (2) The Revd. Dr. Martin Dudley
- 5 (2) Marianne Bernadette Fredericks

together with the eight Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the City of London Corporation's licensing functions under the following legislation:-
  - (i) Licensing Act 2003:-
  - (ii) Gambling Act 2005:-
  - (iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-
    - (a) the licensing of sexual entertainment venues
    - (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
    - (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
    - (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.
- (b) The appointment of the Director of Markets and Consumer Protection (in consultation with the Port Health and Environmental Services Committee and the Markets Committee);
- (c) Making recommendations to the Court of Common Council regarding:-
  - (i) the City Corporation's Statement of Licensing Policy; and
  - (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.

## GUILDHALL IMPROVEMENT COMMITTEE

1. A Non-Ward Committee consisting of,
  - the Chairman and Deputy Chairman of the Policy & Resources Committee
  - the Chairman and Deputy Chairman of the Finance Committee
  - the Chairman of the Planning & Transportation Committee or his/her representative
  - a representative of the Corporate Asset Sub-Committee
  - Alderman Simon Walsh, M.A.
  - Sir Michael Snyder, Deputy
  
2. **Quorum**  
The quorum consists of any three Members.
  
3. **Membership 2013/14**  
  
The ex-officio Members referred to in paragraph 1 above, together with Alderman Simon Walsh MA and Deputy Sir Michael Snyder.
  
4. **Terms of Reference**  
  
In respect of the project to refurbish the North Wing, West Wing, Old Library and Justice Rooms of the Guildhall Complex, to be responsible for:-
  - (i) overall direction;
  - (ii) review of progress;
  - (iii) decisions on significant option development and key policy choices.

## HEALTH & WELLBEING BOARD

### 1. **Constitution**

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- the Chairman of the SaferCity Partnership Steering Group (or in his/her place, the Deputy Chairman)
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

### 2. **Quorum**

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

### 3. **Membership 2013/14**

- 1 (1) Joyce Carruthers Nash, O.B.E., Deputy
- 1 (1) Vivienne Littlechild J.P., *for three years*
- 1 (1) Gareth Wynford Moore, *for two years*

Together with the Members referred to in paragraph 1.

### 4. **Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
  - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
  - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.